



National Electric Exhibitions  
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 T: 024 7669 6601 Option 3

E: [order@nee.co.uk](mailto:order@nee.co.uk)  
[www.nee.co.uk](http://www.nee.co.uk)

NATIONAL

electric exhibitions

## THE WCP CLEANING SHOW 2018

### ELECTRICAL ORDER FORM

TO BE RETURNED TO THE ABOVE ADDRESS OR EMAIL ADDRESS WITH PAYMENT.  
 NO TELEPHONE ORDERS TAKEN

(PLEASE PRINT IN BLOCK CAPITALS)

RECEIPT ADDRESS \_\_\_\_\_

EXHIBITOR \_\_\_\_\_

\_\_\_\_\_

STAND NO \_\_\_\_\_

\_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

\_\_\_\_\_ POST CODE \_\_\_\_\_

EMAIL \_\_\_\_\_

CONTACT \_\_\_\_\_

*(I HAVE READ THE ATTACHED LIST OF TERMS & CONDITIONS)*

SIGNATURE \_\_\_\_\_

YOUR BOOKING FORM MUST BE ACCOMPANIED BY ONE OF THE 3 PAYMENT METHODS BELOW (PLEASE TICK)  
 A RECEIPTED INVOICE WILL BE SENT OUT ONCE WE RECEIVE YOUR PAYMENT & ORDER.

EMAIL ORDERS TO: - [order@nee.co.uk](mailto:order@nee.co.uk)

<input type="checkbox"/>	<b>CARD DETAILS</b> <b>(American Express not accepted)</b>
Card No .....	Exp Date ..... / .....
Security No (last 3 digits on reverse of card) .....	Issue No. (If applicable) .....
Contact Number (if you wish to be contacted for Security No.) .....	

<input type="checkbox"/>	<b>FOR BACS PAYMENT - A/C No. 00636449 - SORT CODE 30- 99-15</b> <b>CONFIRMATION OF BACS TRANSFER REQUIRED WITH ORDER</b>
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<input type="checkbox"/>	<b>POST ORDER &amp; CHEQUE (PAYABLE TO) - NEE (EXHIBITION ELECTRICS) LTD</b>
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LATE ORDERS: ORDERS RECEIVED LATER THAN 14 DAYS PRIOR TO THE OPENING OF AN EVENT WILL BE SUBJECT TO A QUEUING SYSTEM AND IMMEDIATE INSTALLATION CANNOT BE GUARANTEED.

DRAWINGS TO BE SUBMITTED WITH ORDER FOR GUARANTEED POSITIONS

For Office Purposes	Job Number	Inv. Number	A/C No

# SHOW

## ORDER FORM

DESCRIPTION	UNIT COST	QTY	TOTAL COST
<b>ALL SOCKETS ARE 24 HOUR RATED AT:-</b> see page 4 for examples (A,B,C)			
1000 watt Socket (Computer, T.V., Video, Lighting ) (a)	63.00		
2000 watt socket (Fridge, Kettle) (b)	73.00		
3000 watt Socket (Water Boiler, Heater, Coffee m/c) (c)	84.00		
Horse Box Hook Up	80.00		

### LIGHTING – see page 4 for examples (1-7)

G P Spot – 120w (1)	42.00		
Long Arm G P Spot – 120w (2)	42.00		
Fluorescent Fitting (3)	42.00		
Halogen Flood – 500w (4)	42.00		
Low Volt Spot – 12v (5)	42.00		
4ft light track + 2 x 120 watt spots (6)	53.00		
8 ft light track + 4 x 120 watt spots	105.00		
Extra track spot	26.50		

### SHELL SCHEME PACKAGES

1 x 6ft Fluorescent fitting + 1 x 1000watt socket	84.00		
2 x Spotlights + 1 x 1000watt socket	84.00		

### APPLIANCE HIRE

Oversink Water Heater (inc 3kw socket)	147.00		
Table Fan	32.00		
Pedestal Fan	42.00		
Kettle	32.00		
Fridge	68.00		

### C- FORM SOCKET

16 amp Single phase 3-pin c/form (7)	Blue	94.00		
32 amp Single phase 3-pin c/form	Blue	136.00		
63 amp Single phase 3-pin c/form	Blue	252.00		
16 amp 3 phase 5-pin c/form	Red	168.00		
32 amp 3 phase 5-pin c/form	Red	273.00		
63 amp 3 phase 5-pin c/form	Red	504.00		

ALL PRICES EXCLUSIVE OF VAT BUT INCLUDE COST OF  
LABOUR ERECTION AND DISMANTLING, HIRE OF FITTINGS,  
MAINS SUPPLY AND ELECTRICITY CONSUMED

Sub Total	
20% Vat	
Grand Total	

### WE ALSO HAVE A LARGE STOCK OF THE FOLLOWING:

TEMPORARY STREETLIGHTS  
MARQUEE LIGHTING  
GENERATORS  
OUTDOOR DISTRO & CABLING SOCKET LIGHTS ETC  
PLEASE PHONE TO DISCUSS YOUR REQUIREMENTS

## **N.E.E. (EXHIBITION ELECTRICS) LIMITED TERMS & CONDITIONS**

1. All prices include electricity consumed and stand-by electrician during working hours of 8am and 5pm  
Outside of event hours, standby electrician can be arranged at an additional cost  
Call outs, outside of working hours of 8am and 5pm, unless previously arranged, are charged on an hourly basis and include travel
2. Any Exhibitor who makes arrangements for their stand to be wired by any other than NEE, must ensure that the installation is carried out by a contractor who is a member of the National Inspection Council for Electrical Installation Contracting or J.I.B.  
NEE reserves the right to inspect their enrolment number.
3. We reserve the right to refuse to connect to the supply to any faulty equipment or wiring. Any work carried out on equipment to bring it to the required standard will be chargeable on a time and materials basis.
4. It is strictly understood that ONE item of equipment only is plugged into the socket and the wattage of that equipment is equal to the wattage size of the socket ordered.  
  
Adapters and extension leads are not permitted.
5. Exhibitors using pre-wired or mobile stands, including caravans, must take into account the full load of its appliances. On no account must the connected load exceed the size of the supply requested. All mobile units must arrive on site fitted with a 30mA RCD trip switch and carry a current electrical test certificate.
6. Any Exhibitor making connections themselves to the network or multiple connections from one stand to another stand holder will be immediately cut off from the original supply point and service denied to them.
7. Orders received or amended later than one week prior to the first day of the event will be subject to a queuing system
8. Complaints with regard to the services provided **must be** submitted in writing during the open period of the event. This will ensure that they are fully investigated on site, prior to the installation being removed.  
**EMAIL : [james@nee.co.uk](mailto:james@nee.co.uk) or [sarah@nee.co.uk](mailto:sarah@nee.co.uk)**

### **NO LIABILITY FOR CLAIMS CAN BE ACCEPTED UNLESS THIS CONDITION IS COMPLIED WITH**

9. Cancellation of orders must be submitted in writing to [sarah@nee.co.uk](mailto:sarah@nee.co.uk)  
  
Where written cancellation is received later than one week prior to the start of build-up the services ordered will be charged at a proportionate rate

5-7 days prior to the event	25%	3-4 days prior to the event	50%
2 days prior to the event	75%	1 day prior to the event	100%
10. We reserve the right to disconnect and remove to the Organiser's Office any appliance which is faulty and without a current PAT Certificate.
11. We shall not be held responsible for the loss of power due to faulty appliances tripping the main RCD device.
12. If you are connecting specialist equipment (Plasma Screens – TV's – Computers etc.) to our electrical system please ensure that each item of the equipment is protected with adequate overload / surge protection.
13. Supply of electricity will be available to stands from as soon as it is safe and practical to do so on the day prior to the event and continuing until the official closure of the event, unless otherwise specified.  
  
However, should this not be possible for any reason outside of our control, NEE will not be held responsible and will not accept any claims for loss of earnings or otherwise, for example, power cuts, damage to generators and associated distribution equipment.  
  
For generator network shows please see Event Manual for running times. Any Exhibitor requiring electricity prior to the set times are required to contact NEE for advice.
14. Please attach a sketch showing positions of points and wattage of sockets on your stand. Unless this is supplied we cannot guarantee positions of points, however we aim for the rear left of your stand, where possible.  
  
Alterations arising from lack of a definitive drawing may result in further charges.
15. **No work will be carried out unless payment is submitted with the order form.  
We do not accept order numbers  
All orders will be placed on hold until payment is received**

### **CONDITIONS OF CONTRACT**

1. Connections to the mains will be made when all conditions of the electrical schedule are fulfilled.
2. In the occurrence of an event cancellation that is outside of the control of NEE, NEE will retain a proportion of all order values.  
This proportion will be a percentage calculated at the time of cancellation based on works already incurred by NEE, including administrative, material and onsite preparation.  
  
If by reason of Force Majeure, labour difficulties or shortage of materials of any cause outside the control of NEE or NEE is unable to provide all or any of the services ordered by the customer during the whole or part of the duration of the exhibition, the customer's rights shall be limited to the return of a corresponding proportion of the charge paid by the client for such services.
3. NEE, it's employees or agents or their employees, will not be liable for damage to property or death or injury to persons by or in any way connected with the services to be provided, except only where such damage or death or injury as a direct consequence by the negligence of NEE, it's Employees, it's Agent or their Employees
4. On no account will NEE be liable for any direct or indirect consequential loss suffered by the customer howsoever caused, either prior to the event, during the event, or after the event.

**REMEMBER TO KEEP THIS PAGE FOR YOUR FILES**

## N.E.E (EXHIBITION ELECTRICS) LIMITED ELECTRICAL EXAMPLES

A.



B.



C.



## LIGHTING EXAMPLES



1. G P Spot - 120 Watt



2. Long Arm G P Spot- 120 Watt



3. Fluorescent Fitting



4. Halogen Floodlight



5. Low Volt Spot - 12V



6. 4ft Light Track + 2 x 120 watt Spots



7. 16 Amp Single Phase 3-pin C/Form (Blue)